

Executive Board Session

11 Oct 2018 / 6:00 PM / LHMS Principal's Office

ATTENDEES

LHMS PTA President Katie McClain, LHMS Principal Aimée Monticchio, LHMS PTA Secretary Ellen Harr, LHMS PTA Treasurer Karen Hottle, LHMS VP/Ways & Means Radhika Murari

Executive Board Session Minutes

6:03 pm Session CALLED TO ORDER by LHMS PTA President Katie McClain

I. Chantilly Academy

- Chantilly Governor's STEM Academy (at Chantilly High School) requested a LHMS PTA representative attend their information session on November 2nd from 8:30-10 am
- Chantilly Academy is a FCPS program. It is is a high school center within an existing high school that offers advanced technical and specialized elective courses that successfully integrate career and academic preparation.
- LHMS PTA VP/Ways & Means Radhika Murari will follow up & bring information back to the LHMS PTA

II. Fairfax County PTA Council -- Family Engagement Conference

- The Fairfax County PTA Council requested a LHMS PTA Representative at the Family & Community Engagement Conference on Oct. 20, 2018 from 8 am-3:30 pm at Thomas Jefferson High School for Science & Technology.
- The conference seeks to foster increased interaction between parents, students, educators, school administrators, education advocates,

business, and community leaders to address issues vital to the academic success and well being of our children.

- No member of the LHMS PTA Executive Committee is able to attend. LHMS PTA President will announce the request at tonight's general meeting and see if any general members are able to attend the conference.

III. Mini Grants

- Three Mini Grant requests have been submitted for consideration: a request for funding for a community service project, a teacher requesting funding to attend a professional development conference, a request for funding for equipment from the LHMS Robotics Club.
- General discussion of Mini Grant funding
 - How has the PTA funded similar requests in the past?
 - In previous years, the amount of funds requested has not exceeded the total budget for mini-grants
 - The PTA can vote to allocate more funds to the mini-grants (if needed during the school year)
 - How much detail should mini-grant applications contain prior to being submitted for a vote?
 - Number of students served/impacted by the funding request?
 - Amount of funding requested?
 - Should financial need of students served by the mini-grant be considered in some fashion?
 - Will items/equipment purchased continue to serve LHMS in the future?
 - Should there be a cap or guideline for funding after-school clubs versus items that impact students during the school day?
 - If one club or activity is funded by PTA funds, will other clubs need to be funded at a similar level?
 - Requests are typically first-come, first-served

- Setting a per-student funding guideline might be a good way to evaluate whether or not a funding request is reasonable
- Are there other funding resources available to the requestor?
 - Examples
 - Outside sponsors or fundraising opportunities for student clubs
 - School funds for professional development that can be allocated to teachers from the administration
 - Last year, organizers of the LHMS Odyssey of the Mind club offered to organize/run the LHMS Basketball Game for the PTA to help raise funds for their organization
 - The community service & professional development requests will be voted on tonight by the general membership. The robotics club request will be tabled so the requestor can provide additional information about the request prior to voting on the request at the next general membership meeting.

IV. Fundraisers

- The Clocktower Car Wash Fundraiser will send a check for \$69 to LHMS PTA
- MoD Pizza at Plaza America will host a fundraiser for LHMS PTA all day on Oct 15. Participants must show the fundraising flyer. LHMS PTA will get 20%

6:25 pm Session ADJOURNED by LHMS PTA President Katie McClain

PTA General Meeting

11 Oct 2018 / 6:30 PM / LHMS Library

ATTENDEES

Katie McClain, Ellen Harr, Julia Dary, Marisol Martinez, Britta Roberts, Maria Claudia Restrepo, Mirna Palma, Tatiana Burn, Liz Falcone, Ziad Al Kadhimi, Terrence Woodard, Jennifer Loveranes, Lisa Mahon, Tracy Grant, Yelena Guliyera, Abel Ventura, Mariangeli Mejia, Christina Blocksom, Radhika Murari, Kate Sanger, Karen Hottle, Martha M Martinez

Meeting Minutes

6:31 pm Session CALLED TO ORDER by LHMS PTA President Katie McClain

- Guest Speaker -- SRO Tim Wissinger
 - Originally planned to address Online Security issues at this meeting, but another recent security issue will be addressed instead
 - FCPS Office of Safety and Security has recently banned an individual from all FCPS property due to some recent concerns involving with LHMS students at Starbucks and presence on LHMS school property
 - Mr Bram Tobey was sent a certified letter by FCPS Office of Safety and Security informing him that he is banned from all FCPS property.
 - On Oct 5, 2018, at Starbucks (in South Lakes Shopping Center) some LHMS students were made uncomfortable by Mr. Tobey's behavior; he was taking photos and videotaping with his phone while at Starbucks. A Fairfax County Police Department patrol officer was called. The officer spoke with the LHMS students, Mr. Tobey, & the Starbucks store manager. The officer found no criminal activity and made no arrest.
 - The school cannot control what happens outside of school property, but has taken steps to protect LHMS student while they are on school property.

- After reviewing the situation, the FCPS Office of Safety & Security decided to ban Mr. Tobey from all FCPS property out of an abundance of caution. Law enforcement records have been reviewed & there is no history of criminal behavior, only “odd” behavior. He is not a registered sex offender.
- On Oct 11th SRO Wissinger and LHMS Assistant Principal Hamlin observed Mr. Tobey walking onto the school property. SRO Wissinger and Mr. Hamlin told Mr. Tobey that he was banned from all FCPS property and Mr. Tobey left without incident.
- LHMS takes student security very seriously & makes every effort to ensure that students are safe on school property.
 - LHMS does not have security cameras in place, but they can be included as part of the upcoming renovation. SLHS has cameras and they have enhanced security there.

II. Review & Approve Minutes from previous meeting (13 Sept 2018)

- LHMS PTA Secretary Ellen Harr reviewed the minutes
 - Radhika Murari motioned for approval of the minutes
 - Karen Hottle seconded the motion
 - Motion approved unanimously by vote of the LHMS PTA Membership present

III. President’s Report -- Katie McClain

- LHMS PTA President Katie McClain announced the upcoming Family Engagement Conference and invited any PTA members who might be able to attend to email her for additional information.
 - Oct. 20, 2018 from 8 am-3:30 pm at Thomas Jefferson High School for Science & Technology.
 - The conference seeks to foster increased interaction between parents, students, educators, school administrators, education advocates, business, and community leaders to address issues vital to the academic success and well being of our children.

- Mini-grant applications will be considered/voted on tonight. One request has been tabled until next month so more information can be provided by the requestor.
- The topic of the November meeting will be Mental Health. No PTA meeting in December.

IV. Treasurer's Report -- Karen Hottle

- Clocktower Car Wash fundraiser yielded \$69.00
- MoD Pizza fundraiser coming up at Plaza America on October 15th. You MUST show the flyer -- can get the flyer on www.LHMSPTA.com

V. Principal's Report -- Aimée Monticchio

- Student Updates
 - 8th grade field trip to the Finance Park finished
 - Helps kids understand money & life skills
 - Students left well-informed & had a fun day
 - One of the 7th grade watershed field trips was postponed due to weather
 - Will be rescheduled for the end of the month
 - Advanced Chorus will be signing at SLHS with the high school chorus next week
- Upcoming Renovations
 - 7th grade classrooms will be moving first
 - Part of a 3 year process
 - Phase 1 includes an addition on the front and a new library
 - The County will come & present the full scope & details of the renovations to the PTA in March
 - This will include a proposal for security cameras
 - The community will have an opportunity to review and provide input at that meeting
- Student security is taken very seriously here; tonight's topic & presentation by SRO Wissinger was very timely
 - You need to know that your children are safe here

VI. Staff Mini Grants -- Liz Falcone

- Total budgeted amount for Mini Grants is \$4000
 - This school year, PTA has approved 2 Mini-Grants
 - Since the last meeting, there have been 3 new applications; one application has been set aside for additional information.
- Community Service Project -- \$500
 - Information about the grant request
 - Requested by Heather Perrine
 - Dept: FACS/CTE 8th
 - Grant will fund a project called Learning Circle: Service as Action.
 - Students will make bagged lunches for Embury Rucker shelter
 - Each lunch must meet specific nutritional and packing requirements
 - Katie McClain motioned for approval of the grant request
 - Ellen Harr seconded the motion
 - Motion approved unanimously by vote of the LHMS PTA Membership present
- Professional Development Conference -- \$2000
 - Information about the grant request
 - Requested by Julia Dary
 - Dept: 7th & 8th Grade Spanish
 - Grant will fund the cost of teacher attending American Council on Teaching of Foreign Languages convention.
 - Total amount requested would cover flight, hotel, conference fee.
 - Workshops include: project-based learning with beginning language students, digital storytelling projects for active learning, fostering intercultural sensitivity & integrating technology into the language learning classroom.
 - Teacher attending will share knowledge/strategies gained by attending the convention with other LHMS foreign language teachers
 - Discussion
 - PTA can fund all or part of grant request
 - Principal/school also have funds to allocate for professional development costs

- Katie McClain motioned to approve the grant request for the AMENDED amount of \$500
- Ellen Harr seconded the motion to approve the grant request for AMENDED amount of \$500
- Motion approved unanimously by vote of the LHMS PTA Membership present for the AMENDED amount of \$500

7:50 pm Meeting ADJOURNED by LHMS PTA President Katie McClain

Executive Board Electronic Vote

5 Nov 2018 LHMS PTA President called for electronic vote (per LHMS PTA Bylaws Art 9, Sect 7) on the following items of business:

I. BUGS

The Bringing Up Grades (BUGS) program coordinator has requested money for student incentives for the BUGS program. The coordinator will use the funds to purchase \$5 gift cards that will be given to BUGS participants via random drawing at the end of each quarter. Should \$150 be allocated to the Bringing Up Grades (BUGS) program?

In favor : LHMS PTA President Katie McClain, LHMS PTA Secretary Ellen Harr, LHMS PTA Treasurer Karen Hottle, LHMS VP/Ways & Means Radhika Murari

Opposed: None

II. SLHS Poinsettia Sale

Should the South Lakes High School Poinsettia sale, which benefits the South Lakes High School All Night Graduation Party, be included in the LHMS PTA newsletter?

In favor : LHMS PTA President Katie McClain, LHMS PTA Secretary Ellen Harr, LHMS PTA Treasurer Karen Hottle, LHMS VP/Ways & Means Radhika Murari

Opposed: None

III. Hospitality Budget Item

The Staff Mini-Grant coordinator received an application for funds for the staff holiday party. In previous years, funds for this event have been provided from the PTA Hospitality budget. Should the \$300 requested by the LHMS Sunshine Committee for holiday party come from the Hospitality Budget instead of the Mini Grant budget?

In favor : LHMS PTA President Katie McClain, LHMS PTA Secretary Ellen Harr, LHMS PTA Treasurer Karen Hottle, LHMS VP/Ways & Means Radhika Murari

Opposed: None